

1. **Professionally, I would like to achieve the following by the end of my internship (in other words, what is your big picture vision):** I would like to have gained some real experience at a bank. By this I mean, making cash reports, balance sheets, and research on different market segments. Things I have been studying for the past four years but haven't had the chance to use this concepts. Also I would like to get a recommendation letter from my boss for future job applications. Also, I would like this experience to help guide decide on which part of a business will I want to work on in the future.
2. **Academically, I would like to achieve the following by the end of my internship (in other words, what is your big picture vision):** By the end of my internship I will be entering my last semester as an undergraduate. That means that I will be under big pressure because of my future. I hope my internship helps me to land a good job either in the US or back home in Spain. It is very important for me academically, to remember that I haven't finished school yet; I need to keep my grades up to have a good resume. Also, Spanish job applications start very soon, about 9 months before the start of the job, this means that by November I need to send as many resumes as I can. Also, I would like to learn how Linux works since it might be useful in the future.
3. **Personally, I would like to achieve the following by the end of my internship (in other words, what is your big picture vision):** Personally, I feel that this is a challenge. I have proven myself that I can get good grades at school. Now I wanted to see if I could take it up a level. I feel that situations like this will make me give the best of myself and help me know the kind of man I want to be.

Professional Goals

In order to understand how a bank works	<ul style="list-style-type: none"> • I will complete daily cash reports as well as trying to get as involved as possible in the daily business of a bank • By the end of the first month I will have gone the introduction to lending private Comerica book, for employees only. • I will do some research to better understand what a company is looking for when it looks for a potential lending client.
Find ways to improve the service we offer through my specific department so that we can boost sales	<ul style="list-style-type: none"> • Observe the different techniques used by our main competitors to attract new customers. I will do some research to compare banks similar to Comerica that target similar companies. By the end of the third week, I will have narrowed down those companies to two main competitors. • After some research, by Nov. 1st I will have a detailed comparison between Comerica's methods and that of its competitors to see if there are any major differences. Through an excel report explaining the differences of each method.
Be of as much help as I possibly can.	<ul style="list-style-type: none"> - Be punctual to work. Each day I will arrive to work at least 5 minutes early. - Complete my daily assignments. - Whether I like whatever task he gives me, I will answer: "yes, I'll be glad to do it" with a big smile. !! - Every day when I am done with my work, I will go ask my boss: is there anything else you need me to do?

Academic Goals

<p>Achieve good academic grades and manage to keep up with work</p>	<ul style="list-style-type: none"> • Wake up everyday at 6 to be at work at 7. I have weekly assignments that I need to do every Friday for two of my classes. This means I will need to organize myself in a way that I distribute the workload proportionally throughout all of the week. Friday is also the day I work the most number of hours. I will need to start spending more time in school during the weekends to make up for the study time I use to work. • By the end of this week I need an organized calendar that I will try to follow as much as possible.
<ul style="list-style-type: none"> • Manage to send my resume to all the interesting jobs that I can find in Spain 	<ul style="list-style-type: none"> • I need to start working on sending my resume to many places. I have a meeting October the 13 with an HR manager at Ferrovial, a multinational Spanish company, that will help me to set a final resume. • After contacting this person I need to do research of my own about Spanish companies by mid November • Upload my application to any company I am interested in by the beginning of the December. • Make a list with pros and cons to decide where is the best place to start working next year
<ul style="list-style-type: none"> • By the end of November, complete as many courses as I can to increase my knowledge on Linux operator. 	<ul style="list-style-type: none"> • October 20th : subscribe for 5 days Linux training • October 25th: Complete Linux Troubleshooting 5 day course

	<ul style="list-style-type: none"> • November 1st to 11th: Complete 10 day training Enterprise Linux Network Services • Feb 20th -28th : Complete, or get as much done as possible of Linux Troubleshooting course.
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Personal Goals

<ul style="list-style-type: none"> • Improve communication skills and make as many connections as possible 	<ul style="list-style-type: none"> • I will try to eat with someone every time I am in the office having lunch, try not to repeat too often with the same people • I will never eat alone in my desk • I will attend each week the Comerica Bank weekly happy hour at a bar downtown • I will accept and attend any invitation to every Comerica meeting there is
<ul style="list-style-type: none"> • I will improve my Linked in account 	<ul style="list-style-type: none"> • I need to get started the first week of the internship. It really needs heavy work. • 1st week: upload a personal photo, put my new role at Comerica as part of my job experience. • 2nd Week: upload my resume, write about my self, my goals, and what kind of work I am interested in. • 3rd Week: Do any final touches needed for my profile to look good
<ul style="list-style-type: none"> • Find my next job opportunity while still interning for Comerica 	<ul style="list-style-type: none"> • By Feb 1st I will make an appointment at career services to improve my resume and CV • By Feb 15th I will write to HP's HR department to see if there are any opportunities to keep on expanding inside HP

	<ul style="list-style-type: none"> • If not, by March 1st, I need to send my resume to at least 10 places that sound like a good match, even if they are not offering any position at the moment. But it may help in the near future • Attend the job fair March 27th at St. Ed's • March 28th: contact any company that looked interesting to express my deep interest in the position. • March 15th: have a new job offer.
Decide on what to spend the money I earn	<ul style="list-style-type: none"> • I would like to do something great next year for my graduation. This means I will need to decide between a few options. Such as a trip or getting into some business summer course or start working • I will need to analyze each situation and decide what is my best option for next year